



west virginia department of environmental protection

Division of Water and Waste Management
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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Tyler Barrett, E.I., DWWM

DATE: October 10, 2025

SUBJECT: Town of Rainelle
IJDC Project - 2019W-1828
Water Storage Facilities Upgrade Project
Use of Contingency Request

RECOMMENDATION

The use of contingency request submitted by Region 4 Planning & Development Council and E.L. Robinson Engineering Co., for the above referenced project has been reviewed and is technically feasible.

All signatures and PE stamp should be completed on the Change Order prior to moving forward.

DISCUSSION

The Town of Rainelle (Town) is requesting \$68,062.50 of contingency funds for the following uses: \$35,000 for increased construction admin and inspection fees, and \$33,062.50 for Contract 1 Change Order 2 work.

Change Order 2 for Contract 1 provides money for additional repairs to the Clinic Hill 100,000-gallon tank to replace corroded and structurally deficit roof rafters. This includes the anticipated cost to complete the project. The tank, shell, and floor are said to be in very good condition. This work should provide the tank with 20+ years of service life.

Engineering Amendment No. 3 provides \$5,000 for construction administration fees and \$30,000 for construction inspection (RPR) fees to compensate for the current construction schedule. The consultant stated the original scope of the project will see a time extension and these fees will cover that CO.

The Water Storage Tank Facilities project currently has \$2,038,792.57 remaining of the \$2,390,118.00 construction budget. There will be \$28,789.50 remaining of the original \$116,852.00 contingency fund upon approval of this request.